

(Attachment 5)

**Guidelines for registration, appointment of proxies, documentation and evidence required to be presented on the date of the
2024 Annual General meeting of Shareholders Tuesday 30 April 2024
General Engineering Public Company Limited**

Attendance in person

1. Valid document issued by government authorities e.g. identification card, official identification card, driver license or passport; (in case of foreign shareholders)
2. Documents sent by the Thailand Securities Exchange to the shareholders (if any) because the Company use the barcode system registration method.

Appointment of Proxy

The Company has dispatched Proxy Form B, as specified by the Department of Business Development, Ministry of Commerce, with clear details, to any shareholders unable to attend the Meeting themselves, in order to appoint other persons or any of the Company's directors, as proposed, to act as their proxy.

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|----|-----------------------|--|--------------|
| 1. | Mrs. Panee Jarusombat | Audit Committee / Independent Director | Age 67 years |
| | | General Engineering Public Company Limited | |
| | | 44/2 Moo 2 Tivanont Road, Bangkadi, Muang, Pathumthani | |
| 2. | Dr. Vichya Kreangam | Audit Committee/ Independent Director | Age 42 years |
| | | General Engineering Public Company Limited | |
| | | 44/2 Moo 2 Tivanont Road, Bangkadi, Muang, Pathumthani | |

The shareholders can specify the names of the directors to be proxies in the proxy form and send to the Company by post or email: ir@gel.co.th before the meeting.

Documents required for proxy

1. For the individual person

- 1.1 In case of appointment of a proxy:
 - a. The Proxy Form, as attached to the Notice of the Meeting, has been completed correctly and signed by the Shareholder as the grantor and the proxy.
 - b. Certified true copy of the grantor's valid document issued by government authorities, as specified in item 1, by grantor.
 - c. Valid document issued by government authorities of proxies.

2. For juristic person

- 2.1 Attending in Person
 - a. The Proxy form as attached to the Notice if the Meeting which has been completed correctly and signed by the Shareholder

as the grantor and the proxy.

- b. A copy of the shareholder's affidavit certified by the authorized director (s); which affirms that such authorized director (s), who executes the Proxy Form has the authority to act on the shareholders' behalf according to the law.
- c. Valid document issued by government authorities of proxies.

3. In case of a shareholder who is a foreign investor and appoints a custodian in Thailand

The provisions of item 1 and item 2 shall apply mutatis mutandis to shareholders or meeting participants which does not have Thai nationality or which is;

- a. A copy of the shareholder's affidavit issued by the government of the country in which the juristic person is located or the authorized director (s); which affirms that such authorized director (s), who executes the Proxy Form has the authority to act on the shareholders' behalf according to the law.
- b. The original documents which are not in English must be translated into English and certifies by the shareholder or authorized representative of the shareholder as the true and correct translation for submission.

Voting Procedures

Shareholders are able to vote equal to the number of shares held. (votes equal to one share per one vote), which must use all the votes to split the vote to agree, disagree, abstain, only partially. Shareholders who grant proxies to other persons to attend the meeting on their behalf and mark them in the proxy form in Article 4 (b) means that the proxies shall vote according to the wishes of the shareholders. The proxy form as mentioned above, the company will collect the voting ballots while the proxies have already registered. To facilitate the proxies, no need to fill out the voting card in the meeting room.

The voting result of the meeting at the end of that agenda, the chairman will inform the meeting. In which shareholders present in person and proxies (For shareholders who did not specify their intention to vote in the proxy form or not clearly specified The proxies have the right to consider and vote on their behalf.) Can vote on the ballot that the company's officers Given and returned to the staff to be included with the votes of the shareholders who have appointed proxies in advance to the directors as specified by the company and the votes of the proxies that the company has Recorded at the time of registration as mentioned above, all votes will be delivered to the president. Summarized at the meeting of that agenda That many people agree, disagree, abstain and vote In each agenda, the number of shares of the latest attendees will be used.

The company facilitates shareholders who are unable to attend the shareholders meeting by themselves. The company sends the proxy in Article 4 (b) together with the meeting invitation letter.